

## Entry Procedures



Please try our new online entry program @

### **On-line Entries**

**Type this https:**

**<https://www.blueribbonfair.com/BRFairProd/BlueRibbonStart.aspx?ID=1945>**  
**link into your Internet Software**

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**Cookport Fair - Commodore, PA, PA**

**\*\* This Website is currently in TEST MODE \*\***

Log In

Home

Create Account

### **Welcome Visitor!**

**Exhibitor Accounts do not carry over from previous years or shows.**

Click *Log In* to access your account if you already have an online account for this show or fair year.

- You will need to provide the username, email, and password you supplied at the time you created your account.
- If you have forgotten your username or password you will be able to request the information be emailed to you from the login screen

Click *Create Account* if you are an exhibitor that would like to submit entries for the fair and have not created an account online for this show or fair year.



**On-line entry will close Sept. 9, 2023**

**To mail Entries or to email the entry form:**

**Department Entry Forms can be found online at [www.cookportfair.com](http://www.cookportfair.com) or at the end of the Entry Book.**

Mail Entries to:

Green Township Community Association, Inc.

PO Box 124

Commodore, PA 15729

**\*\*\*ENTRY EMAIL: [Cookportfairentries@gmail.com](mailto:Cookportfairentries@gmail.com)**

- Entry forms should be received by August 9, 2023 at midnight.
- Entry tags will be available for pick up at registration when you pay your fee.
- Please do not send checks.

Entry Procedures for Entry Day, Monday, September 11, 2023

- Pay entry fees when you pick up your tag.

If you do not have Entry Tags, complete your entry forms before you enter the registration area.

Please have it filled out as complete as possible before arriving at the registration area.

- Once you have a completed entry form, go to the door marked Registration.
- Go to the first available computer station.
- Pay your entry fee and then you will receive your tags.
- Tag your items and then go to the exhibit building.

Exhibit Item Pick Up:

- Monday, September 18, 2023 from 4:00 PM – 7:00 PM.
- Exception: All Animals/Livestock, refer to your Department Superintendent.
- ALL Animals/Livestock must be removed by 9:00 AM Sunday, Sept. 17, 2023.

Entry fees and Camper fees will be collected by Monday, Sept. 11 by 3:00 pm. Camper fees are \$100 for the week.

### ***Entry Fee***

Department 10 – 4H & Vocational

Department 11 – Youth under 19

The entry fee is waived.

Except Department 19 the entry fee is 10% of the first-place premium.

All other Departments the entry fee is 10% of the first-place premium.

Premium checks over \$600.00 will require a W-9 to be completed before check is issued.

**Charge to enter the Fair Grounds.**

Some events do incur an additional cost.

Rides are also an additional cost.

Monday – Saturday

Ages 13 and over \$5.00/day

Ages 12 & under FREE

**EXCEPTIONS:**

Thursday: 12-4:00 Senior Citizens FREE

FRIDAY: Children 18 & under FREE until 6 pm

**Campers**

Camper fee is \$50.00 for exhibitors and barn workers. Fee for concessionaires/vendors is \$100.

## ***Parking:***

Limited Handicap Parking is available

Parking is free.

Shuttle Service to the Main Gate is provided Friday and Saturday.

Pit Passes:

Anyone in the pit area must sign a waiver form.

Pit Passes required.

## ***Liability***

Personal and Property Damage.

All persons who enter the fairgrounds and use the facilities on said grounds for exhibiting, displaying, competing or in any other manner participating in the Fair do so at their own risk.

The Green Township Community Association Inc. will not be liable for any personal injury or property damage suffered by any person visiting the Fair irrespective of how such injury or damage occurs. The Green Township Community Association Inc. will not intentionally show or permit to be shown any dangerous attractions on the grounds.

However, the showing of certain attractions requires that spectators be reasonably careful in their conduct and be reasonably watchful of the conduct of children; and although the Green Township Community Association Inc. will take every precaution, it will not be responsible for any personal injury or property damage suffered due to any attraction shown or exhibited during the Fair.

## ***Police:***

An ample Police Force will be available.

## ***Premiums***

If the receipts of the Fair are insufficient to meet all expenses and to pay all premiums in full, the Green Township Community Association reserves the right to prorate the funds available for premiums among the respective winners and payment on a prorated share, though less than the amount advertised, shall constitute a full and complete discharge of any premium obligation.

Premiums will be paid on only that which is offered in premium book.

If funds are available, premiums can be picked up on Monday following the fair. This is during the time you pick up your entries. Entries limited to One (1) exhibit in any one class per exhibitor, except livestock may have (2) entries per class.

Except livestock classes Premiums will only be given where merited. School children of adjoining school districts may exhibit.

Transportation: The exhibitor or agent must pay all expenses for transportation and transfer to the space allotted.

## **LIVESTOCK**

### ***Superintendent***

May call for your 4H & FFA current membership.

Will provide the first bedding of sawdust.

Will have standby attendants available during the youth judging or showing, they will help if there is trouble with the animal.

Will charge a \$50.00 fee for all trailers used by exhibitors on grounds.

Superintendent will collect this fee.

## ***Exhibitors***

Are expected to provide a W-9 because Federal Law requires we report all awards more than \$600.00.

Are expected to provide the PROPER NAME OF THE BREED OF LIVESTOCK he/she is entering.

Are expected to have each animal under halter when exhibiting in the ring,

Are expected to have animals on the grounds no later than 3:00 p.m. Monday.

Are expected to keep animals on the premises until 9:00 p.m. Saturday evening and no later than 9:00 AM Sunday.

Are expected to display or parade their animals as directed by the Superintendent.

Are expected to accept the stall assigned without controversy: Are expected to keep their animals in an attractive appearance, Are expected to cooperate with Department officials in every way that may serve to increase the educational value of the show. who are 4-H and FFA Livestock exhibitors must inform the Entry Clerk of said status AND PROVIDE PROOF OF MEMBERSHIP and MUST PRESENT THE SIGNATURE AND PHONE NUMBER OF THEIR EXTENSION AGENT OR ADVISOR.

Must Keep pens presentable during the week.

Also, must clean pens after you take animals out of the pens you were assigned

Failure to comply will result in the exhibitor not being able to show at the Cookport Fair the following year.

## ***Judging***

It is the responsibility of the exhibitor to know the judging schedule. Animals must be in the ring promptly on call and a failure to comply with the order renders exhibitors liable to be ruled out of competing.

All livestock offered for premiums must have been the property of the owners thirty (30) days or longer, health papers are to be issued in the name of the exhibitor.

Should any animal awarded a prize be disqualified, the animals gaining the lower prizes shall move into the next higher position, if in the opinion of the judges, the animals are worthy of such prizes.

Over fitting of cattle will be discouraged.

Any artificial means used to change the form or shape of an animal will disqualify it from competition

## ***ALL OTHER ENTRIES***

Superintendent

Will verify entries were grown, produced or made since the last fair by the person whose name appears on the exhibit tag.

The Fair Management reserves the right to amend or add to these guidelines as its judgment may determine.

Will take reasonable care to protect all exhibits on display from all injury and damage but the Fair is not, in any way, to be held responsible for accidents, loss of damage by water, fire, theft, or otherwise, whatever may be the cause or extent of the damage or loss.

Will see that entries are made according to classification.

Will verify premiums, as listed, may be given for meritorious exhibits.

If entries are to be limited to residents of the county, or the specified area, this must be stated in the fair's premium book or tabloid under the rules section.

Reserve the right to bar from competition any entry of inferior quality and those not possessing sufficient merit to warrant recognition.

May provide duplicate ribbons in the event ribbons are stolen or destroyed. They will be provided at the close of the Fair or show and there will be no fee.

Reserves the right to remove any exhibit not worthy of viewing by the public.

MAY ENTER EXHIBITS IN THEIR OWN DEPARTMENTS, but neither they nor any other exhibitor may communicate with the judges during the time of determining the awards, except to answer questions proposed by the judges.

No exhibit may be removed before the close of the fair except by consent of the management of the fairs.

## **Exhibitors**

Are expected to provide the PROPER NAME OF THE ARTICLE he/she is entering.

Are expected to agree and be bound by the rules and regulations of Green Township Community Association Inc. (Cookport Fair). May be required to prove ability to reproduce entry in any Department in the presence of a qualified person.

Are not permitted to look at judging books.

May have one exhibit per class.

Interfering with the judges while making awards shall forfeit any premium to which he/she would otherwise be entitled. Joint ownership considers being as one owner in accordance with registration papers.

## ***Judging***

In cases where there is no competition, judges may give an award such as they deem the exhibit is worthy to receive.

Same rule applies where there are fewer entries in any class than the number of premiums offered. The judges at their discretion, may award a ribbon or rosette. Any exhibit improperly entered will be disqualified to receive a premium, but the judges will mark the correct name on the entry tag for the benefit of the owner so the same mistake in entering need not be made the second time.

Judging is viewed as an educational process and the public is encouraged to view the judging event.

## **Fair Management**

If the Fair Management believes any of the exhibits were shown in previous years, those entries may be refused.

Food products cannot be treated with any substance that causes them to become poisonous and unfit to be used for consumption. Any such incidents must be reported to the Pennsylvania Agricultural Fair Program for further review.

Recognizing the fact that it is not possible to list every desirable or worthwhile Class in each Section of each Department, and that fashion and fad—particularly in the areas of Needlecraft, Domestic Art, and Fine Art—may change the norm, it is intended that each Fair shall add or delete classes in what they perceive to be their own best interest. Each fair is to implement this effort based on available space. SUCH CHANGES SHALL NOT IN ANY WAY JEOPARDIZE THE PREMIUM REIMBURSEMENT UP TO THE MAXIMUM set forth in each Section of each Department.

It is permissible for each Fair to establish Supreme Champion Classes.